

*Title: Conflict of Interest Policy*

*Source: Advanced Media Workflow Association*

*Version: 1.00*

*Approved by AMWA Board: June 26, 2008*

The Advanced Media Workflow Association (AMWA), its Affiliates and Components, and all Officers, Directors, and Committee members shall scrupulously avoid any conflict between their respective personal, professional or business interests and the interests of the Association, in any and all actions taken by them on behalf of the Association in their respective capacities.

If any Officer, Director, or Committee member of the Association has any direct or indirect interest in, or relationship with, any individual or organization that proposes to enter into any transaction with the Association, including but not limited to transactions involving:

- a. the sale, purchase, lease or rental of any property or other asset;
- b. employment, or rendition of services, personal or otherwise;
- c. the award of any grant, contract, or subcontract;
- d. the investment or deposit of any funds of the Association;

such person shall give notice of such interest or relationship to the Executive Director (unless said person is the Executive Director, in which case he shall give notice to the AMWA Board of Directors) and shall thereafter refrain from discussing or voting on the particular transaction in which he has an interest, or otherwise attempting to exert any influence on the Association, or its components to affect a decision to participate or not participate in such transaction.